

Instructions for business customers

Yoordi with TWINT

Welcome to TWINT!

On the following pages, we provide you with a step-by-step explanation of just how easy the registration process is.



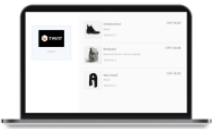



Part 1: Register your system for TWINT

Register on the TWINT merchant portal at portal.twint.ch or log in using your existing login details. To enable you to collect payments with TWINT, please enter a new store. This is also necessary even if you already use other TWINT products.

How to create a new store

On the start page, select „Integrate TWINT“ in the section „Cash register or payment terminal“. Your store will be created after completing these four steps:

 <p>QR code sticker</p> <p>You would like to attach stickers with QR codes for payments.</p> <p>Order stickers</p>	 <p>Cash register or payment terminal</p> <p>You use a cash-register system or payment terminal that supports TWINT. Go to cash-register software providers</p> <p>Integrate TWINT</p>
 <p>Online shop</p> <p>You have an online shop and your payment service provider or web shop system (plug-in) supports TWINT. Go to the plugins / Go to payment service providers</p> <p>Integrate TWINT</p>	 <p>App shop</p> <p>You have an app shop and your payment service provider is Datatrans. Other payment service providers (PSP) are not currently available. Go to payment service providers</p> <p>Integrate TWINT</p>

1. Basic details
2. Connection
3. Summary
4. Confirmation

1. Basic details

Enter the information (name, address, logo) about your store as it is also to be displayed in the TWINT app.

Store

These details will be displayed to your customers in the TWINT app when making payments.

Logo

Upload the logo to be displayed to your customers in the TWINT app when making payments. This means your customers receive a visual confirmation during the payment process and are provided with additional assurance that the payment is being made at the desired location.

Recommended logo format

PNG or JPEG
800 x 400 px
Max. 300 KB

The screenshot shows a multi-step setup process for a 'Cash register or payment terminal'. The steps are: 1. Basic details, 2. Connection, 3. Summary, and 4. Confirmation. The 'Basic details' step is currently active and contains the following fields:

- Sector:** Category (Essen), Subcategory (Esswaren, Marktstände, Metzgerei, Automaten, Getränke- und Weinh...)
- Store:** Name of store (TWINT), Street number (Stauffacherstrasse 41), Postcode, town (8004 Zürich), Country (Switzerland), Website (optional) (www.twint.ch)
- Logo (optional):** A section for uploading a logo. It includes instructions: 'Important: please upload logo without white edges. Minimum size: width 800 pixels and height 400 pixels. Formats: PNG or JPEG. Max. file size: 300 KB.' There is a 'Logo hierher ziehen oder hochladen' button and a checkbox for 'This logo may be used by TWINT for advertising purposes.' Below this is a 'Preview in TWINT app' section showing two smartphone screens displaying the TWINT app interface.

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8004 Zürich
support@twint.ch, www.twint.ch



2. Connection

Select the connection and specify the account for the daily transfer of revenues.

Cash register or payment terminal

Select "Yoordi" in the sections Manufacturer and Sales and Support. Based on these details, TWINT will inform Yoordi that a new QR code is required. Yoordi will then contact you. Nothing needs to be entered in the section Merchant Alias.

Credit account

To which account should we transfer your TWINT revenues? Please select an appropriate account or add an account. You can enter one account per store or use the same account for all stores.

Cash register or payment terminal

1 Basic details 2 Connection 3 Summary 4 Confirmation

Cash register or payment terminal

Manufacturer Yoordi

Merchant Alias

Sales and support Yoordi

Credit account

Account CH84 0900 0000 9017 0287 4

Name in the statement

Back Next

Sarah Ryffel

Add account

Account holder

IBAN

Country CH

Bank statement

Merchant portal users

First name	Surname	E-mail address	Mobile no. login
Sarah	Ryffel	sarah.ryffel@twint.ch	+41 79 420 74 79

Please note: bank statement only required if registering without a commercial register entry! For verification purposes, please upload a bank statement for the specified account. The following must be visible: company or name, address, IBAN or account number.

3. Summary

Check all your details again and edit these if necessary. Click on “Save” to create the store.

4. Confirmation

You have now created your store in the merchant portal. We have sent you a confirmation e-mail containing your details. For legal reasons, you will also receive a confirmation by post of the initial registration for your records.

Integrate TWINT

Yoordi has just been informed and has received your contact data from us and will contact you shortly so that you can successfully complete the integration process.

Note: inform and train your employees as soon as TWINT has been successfully integrated in the store.

Part 2: Other merchant portal functions

Settings

You can download the certificate as well as manage users and other settings here. For example, deputies can be added as additional users, thus ensuring that access to the TWINT merchant portal is guaranteed at all times

Stores

All of your entered stores are listed here according to payment type and can also be edited.

Note: in order to edit an existing store (e.g. to enter a change of address), click on the pencil symbol behind the relevant store under the 'Stores' menu item.

Transactions

You can view all transactions here. It is possible to export user-defined reports as .raf and .csv files, filter transactions or search for specific transactions. You can also initiate reversals and credits here.

Daily closing

Your daily statements are available here to download as .raf and .csv files.

Shop

You can order TWINT stickers in the shop, so that your customers will immediately see that they can pay with TWINT.